

VOLUNTEER JOB DESCRIPTIONS

Here are some activities that MWAG volunteers are typically involved with.

APARTMENT CHANGEOVERS — CHRYSALIS

- clean vacated units
- check inventory in vacant units and restock as needed

APARTMENT HUNTING/MOVING

- take women to view apartments
- help move furniture and boxes

BOARD/COMMITTEES

- sit on MWAG Board of Directors and/or committees (e.g., for director nominations and AGM planning or Chrysalis Supportive Housing Management)

CHILDCARE

- help Child and Youth Program staff with children during groups
- do crafts, go on outings with children, read to them, etc.
- babysit while mothers attend appointments, etc.

CLERICAL/NEWSLETTER

- assist with typing, photocopying, collating, stapling, mailing, etc.
- organize lists/update databases
- help write/prepare newsletter for mailing out, to inform volunteers about what is happening with MWAG and MIH/Chrysalis

COOKING/BAKING

- help prepare luncheons for women's groups as needed
- bake cookies, etc. for special occasions or events

DONATIONS — CLOTHING/HOUSEWARES

- sort and organize clothing and housewares in the "Boutiques" or other storage areas (regular commitment is preferred)
- organize surplus donations being passed on to other agencies

DRIVING

- transport women to/from groups, appointments, etc. (mostly within Muskoka)
- pick up/drop off donations for MIH and Chrysalis or clients

GROCERY SHOPPING

- do weekly grocery shopping for MIH and/or Chrysalis (six-month commitment is requested)

OUTREACH PROGRAM ASSISTANCE

- set up and clean up for groups hosted at MIH and Chrysalis
- share skills and talents with women's groups (like sewing, cooking, baking, etc.)
- work one-on-one with Chrysalis housing clients for specific tasks

SPECIAL EVENTS/TASKS

- organize or assist with special events for women and children
- assist with spring cleaning (i.e., wash windows or walls, etc.)
- help care for lawns and gardens
- provide emergency pet care
- assist with fundraising events and/or projects when needed